

**Park Advisory Board  
Meeting Minutes  
March, 2024  
Meeting called to order 5:30 PM**



**1. ATTENDANCE:**

- A. Park Board Members Present: Board Member, Gregory Webb  
Board Member, Michelle Musgrave  
Board Member, Lori Wood
- B. Park Board Members Absent: Board Member, Jacob Powers  
Board Member, Don Mitchell
- C. Staff Present: J.C. Kennedy, Parks & Recreation Director

**2. Agenda Approval:** A Motion to approve the Agenda was made by Mrs. Musgrave. Second by Mr. Webb. Agenda Approved.

**3. February 8, 2024 Minutes:** Motion to approve the minutes was made by Mrs. Wood. Second by Mrs. Musgrave. Minutes approved.

**4. February 2024 Revenue Report:** Mr. Kennedy presented the February Revenue Report for the Recreation Center.  
General Fund Subsidy YTD in 2024 is \$14,234.43 less than it was in 2018 before AHRC Opened.

AHRC Revenue Year to Date 2024	\$311,835.21
AHRC Expenditures Year to Date 2024	\$374,274.59
AHRC Subsidy Year to Date 2024	\$40,273.53
<b>AHRC Cost Recovery % Year to Date 2024</b>	<b>88.56%</b>

**5. Park Advisory Board PUBLIC WORKSHOP RCO COAF Grant Application:** Mr. Kennedy provided an overview of this new first time grant opportunity that is being offered by RCO.

The Community Outdoor Athletic Facilities (COAF) fund is a new program that will provide grants to build, expand, or renovate outdoor athletic facilities. The grants will target communities that lack recreational opportunities, have underserved populations, and have limited financial resources. Underserved communities include people who face barriers to using facilities because of their geographic location, income, religion, sexual orientation, gender identity, race, ethnicity, or special needs (such as language barriers, disabilities, citizen status, or age).

Two Funding Rounds: The RCO director will award an initial \$12 million in grants in October 2024, based on the ranked lists and the amount available in each region. These grants will be available immediately upon execution of grant agreements. The state Legislature has projected an additional \$12 million for COAF in the 2025-2027 biennium. To the extent additional funding is allocated, the RCO director will

award more grants to projects on the ranked lists in May 2025, with funding available July 1, 2025.

Regional Allocation State law requires RCO to distribute COAF funding in proportion to population. To meet this requirement, funding will be allocated to five different regions of the state based on the most recently available population estimates.

Airway Heights falls in the Northeast Region that includes the following Counties: Chelan, Douglas, Ferry, Lincoln, Okanogan, Pend Oreille, Spokane, and Stevens Counties.

Available Funding for our region = \$1,212,051 for each round.

Mr. Kennedy provided an overview of the grant that AHPR will be submitting that will expand parking and multi-purpose field space at the Recreation Complex.



Mr. Kennedy explained that if AHPR is successful and invited to move on to phase 2 of the application process opportunities to receive public feedback on the project will be considered in the final scoring criteria and advised that the Board may hold another public hearing on the application in the future.

- 6. Adjourn:** A motion to adjourn the meeting was made by Mrs. Musgrave. Second by Mrs. Wood. **Meeting adjourned at 6:31 pm.**