

PARK BOARD MEETING

AGENDA

Thursday February 8, 2024 5:30 PM
Airway Heights Recreation Center



1. Call to Order.
2. Review and approve agenda.
3. Review and approve minutes from January 11, 2024.
4. January 2024 Revenue Report.
5. Association of Washington Cities Member Standards Training for Boards & Commissions.

Purpose/Introduction

The City of Airway Heights recognizes the significance and importance of complying with Member Standards as outlined by the Association of Washington Cities (AWC), the City's insurance and risk pool insurance provider. AWC's Risk Management Service Agency (RMSA) outlines the requirements for all elected officials, board or commissions and all employees.

The entire council, board, or commission and appointed records officers shall receive training on open public meetings, public records requests, and records retention and take a refresher training every three (3) years.

- ✓ Overview of Open Government in Washington State
- ✓ Open Public Records & Open Public Meetings, Prepared by the Washington State Attorney General's Office
- ✓ Basics of Managing Records, Washington Secretary of State – Washington State Archives

6. **Park Advisory Board Resolution 2024-01.**

Background: All other city fees are set by the Administrative Fee Resolution that is passed by the City Council on an annual basis. This suggested amendment brings AHMC 16.09 in alignment with the process utilized to set other City fees.

7. **Adjourn.**